



Democratic Services
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19 September 2014

Dear Councillor

NOTICE OF DELEGATION TO INDIVIDUAL OFFICER

Please find attached details of a decision taken by the Director of Finance, Housing and Community in respect of the approval of expenditure from the ICT Equipment and Servers Earmarked Reserve.

The deadline for call-in of this decision is **10.00am** on Thursday 25 September 2014.

If call-in is not activated, the implementation date for this decision will be noon on Thursday 25 September 2014.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely

Democratic Support Officer

ENCL

1 **DD07 2014 DELEGATION TO INDIVIDUAL OFFICER** (Pages 2 - 4)